Minutes from Steering Group Meeting for QVIZ 20th of December 2007

Present: Patrik Svensson (chairman), Fredrik Palm, Mona Bonta Bergman (secretary), Humphrey Southall, Bob Mulrenin, Laura Albornos, Peder Andrén, Wernher Behrendt, Kalev Koppel, Tõnis Türna

1. Information	Patrik: initiated the meeting and welcomed the participants. The agenda's prime concern was exploitation. The only information to disclose concerned that an updated web presence is under way.
2. Exploitation – discussion concerning the most common exploitable results of QVIZ	Patrik: Viewed the 032518 QVIZ IR8.2 Exploitation Plan (second draft) page 8; the Exploitation overview table. From there the discussion commenced.

The discussion concerned a possible continuance of the QVIZ system and how that continuance would be performed the following two years after the project has ended.

All of the partners were willing to continue in different forms for the two years following. SRFG with a demonstrational page that requires invites/password in order to try it, this to avoid unwelcome hacking. UoP would not have to contribute with much since the archives are to update their own material. Their English data can never be used commercially. REGIO can provide continuance work for two years performing maintenance and solve urgent issues. TID sees potential in the QVIZ system and can help with collaboration and a continuance model. SNA will provide assistance for a two year continuance plan with maintenance work. More digital materials will be provided through an automated service. NAE can continue for two years. They do not have any IPR issues and could work with indexing more material. UMU can perform maintenance of new archival documents if they are of the same kind as the previous ones. And keep the server going. It is important to keep a prototype somewhat available for the public in order to disseminate.

The discussion moved over to the importance of trying to receive funding other then EU and present partners; A capacity program within FP6 will have a call that relates to QVIZ, A more market oriented page that assists in the process of trying to receive funding from content providers, A combination of research project funding and additional partners.

An agreement was reached to continue for two years in the form of a consortium and with a letter of intent that will be provided by UMU. All partners will join in the way they can. TID will try to find a department that can step in and SNA needs to verify the decision. Other partners agreed.

3. Principle decision on how to mutually achieve a sustainable result (based on Exploitation plan)	See notes from 2.
4. Outlining main points to the letter of intent (for activities after April 2008).	<u>Fredrik:</u> Summarized the results from bullet nr 2. A simple demo with limited system will be provided. A steering group will continue, UMU will do simple importations to the system, REGIO will maintain and solve only critical problems in relation to the map, SRFG will provide a system that can be entered if invited/via password. UoP has provided the model and will contribute with small scale work. NAE and SNA will update resources. TID will be part of the steering group and exploitation planning. UMU will provide a letter of intent.
5. Project timeline	The new timeline has been agreed upon together with the new project officer. It is of the upmost importance that the timeline is kept. (The timeline can be found on the wiki.) The important changes have been to integrate some of the WP6 deliverables into the Toolkit report and make the report extensive and useful for dissemination.